



## HILLCREST BUSINESS ASSOCIATION

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### MEMORANDUM MESSAGE

To: HBA Board of Directors

From: Benjamin Nicholls

Date: 8/2/22

Fax:

Phone:

Subject: 2022 Election Process

Number of pages (incl. cover): 1

For Review

~~!Urgent!~~

~~Please Discard~~

Confidential

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### Election timeline

August 8: "Annual Meeting, Nominations and Election notice" approved by Board.

Week of August 8: "Annual Meeting, Nominations and Election notice" delivered to business list.

August through September: Nominations Committee meets to select final slate and receive nominations.

August 25: Board retreat and required training.

September 13: Final slate and proxy ballot approved by the board and "made public"  
Proxy voting occurs through October 11.

October 10: Written intention to stand for election received through 5pm.

October 11: Annual Meeting: Ballots counted.

- The Nomination committee must be composed of people not running.
- The Nominations committee will also conduct a bylaw and policy review.
- Three percent (approx 45 voters) of the membership as of 9/1/22 must vote for the election to be valid.
- Candidates must receive "affirmative votes from a majority of eligible voters casting ballots to be elected".
- If there are still open slots after the first round of counting a second ballot will be held.

There are seven board positions available expiring October 2022. The following board Member's terms are expiring: Paul Smith, Glenn Younger, Kyle Matthews, Gary Wong, Adam Gilman, & Byron Ross. There is one vacant spot expiring in 2022.