



REQUEST FOR QUOTE

To: Tree and Gardening Maintenance
Companies

Date: August 22, 2014

Subject: Trimming large trees on Fifth Ave.
and Robinson Ave. in Hillcrest

From: Benjamin Nicholls

Fax:

Phone:

Number of pages (incl. cover): 2

The Hillcrest Business Association is seeking bids for tree trimming services on Fifth Ave. and Robinson Ave. in Hillcrest, San Diego. Please respond to this simple request for quote, by mail or e-mail, before 9/5/14 at 5pm.

Existing conditions:

The Hillcrest Business Association maintains hundreds of trees in Hillcrest. The largest trees that are in our care are nineteen very large trees between Washington and Robinson Avenues. The HBA is seeking a qualified company to “thin out” the trees.

Minimum bidding details:

- The contract is anticipated to be executed upon due consideration by the Hillcrest Business Association board of directors, its staff and any appropriate volunteers. Bidders acknowledge that this process may take a considerable amount of time or may not occur at all.
- Bidders are responsible for surveying the property and familiarizing themselves with all specific site conditions and limitations.
- Bidders are responsible for completing this form with an estimate that accurately describes the cost to perform the work described below in description of work.
- Bidders are responsible to provide any further detail about their company or experience as would illustrate their competence in performing the tasks described.
- Bidders are to provide a minimum of three (3) references with contact information for clients where similar services were provided.
- Bidders are to provide a copy of Arborist License and State of California Applicator's License with bid.
- At time of execution of a contract the Bidder will be required to maintain a Commercial General Liability (CGL) insurance in the amount of \$ 1 million per occurrence and subject to an annual aggregate of \$2 million, a Commercial Automobile Liability policy for all of the Contractor's automobiles including owned, hired and non-owned automobiles, and a Workers' Compensation policy for all of the Contractor's employees to the extent required by the applicable state or federal law.
- Failure to submit responses to any of the above items above may disqualify the bidder from further consideration.



Description of work: Please provide a price quote in the section provided below for the following work:

Contractor agrees to provide the following:

- “Thin out” two large trees (over thirty feet high) on Robinson Ave. at Fifth Ave. and seventeen on Fifth Ave. between Robinson Ave. and Washington Ave.
- The trees should be trimmed in a style that supports continued growth while reducing tree density.
- Removal and disposal of bio-matter trimmed from the trees.
- Ensure a certified arborist is on hand to ensure the trees are trimmed correctly and not so as to have a long term damage to the trees.
- Provide all required permits and government approvals for completion of the task.
- Quote should reflect work required to ensure existing light strings in the tree canopies are not damaged.
- Quote should include and itemize all equipment, permits, labor, and insurance required to complete the job.

Company name: _____ Company contact: _____
Quote for services: _____

Additional information: Please provide any additional information concerning this project in the form of a proposal and attach it to this cover sheet.

Please forward any questions concerning this RFQ to Benjamin Nicholls at (619) 299-3330
benjamin@hillcrestbia.org.