



Request for Quote

To: Cleaning companies
Date: 4/7/2015

From: Benjamin Nicholls

Fax:

Phone:

Subject: Sidewalk cleaning in Hillcrest, San Diego

Number of pages (incl. cover): 4

The Hillcrest Business Association (HBA) is seeking a quote for sidewalk trash removal and pressure washing in the commercial district of Hillcrest in San Diego. Please respond to this request for a quote before 5pm on April 30th by following the directions described below. The maintenance shall include sidewalks, gutters and landscaped areas that fall into the following zones (please see attached map):

Service Area 1 (MAD area):

Service Area 1 includes sidewalks on 19 block faces including:

- University Ave. from Third Ave. to Sixth Ave. (6 block faces)
- Fifth Ave. from Pennsylvania Ave. to University Ave. on both sides of the street, and the west side of the street between University Ave. and Washington St. (5 block faces)
- Sixth Ave. from Pennsylvania Ave. to University Ave. on both sides of the street (4 block faces)
- Robinson Ave. from Fourth Ave. to Sixth Ave. on both sides of the street (4 block faces)

Service Area 2 (General Service area):

Service Area 2 includes sidewalks on 43 block faces including:

- University Ave. from First Ave. to Park Blvd. on both sides of the street
- Washington Street between First Ave. and Fifth Ave. on both sides of the street
- Fourth Ave. from Washington Ave. to Robinson Ave. on both sides of the street
- Fifth Ave. from Pennsylvania Ave. to Upas St. on both sides of the street
- Sixth Ave. from Robinson Ave. to Upas St. on both sides of the street
- Park Blvd. from Essex St. to University Ave. on both sides of the street and from University Ave. to Lincoln St. on the west side of the street

Scope of Work:

Using the attached spreadsheet, and filling in the appropriate cells to represent the areas and frequencies that need to be cleaned, please provide quotes in the sections below for the following work:

Sidewalk cleaning and trash removal:

- All sidewalks shall be cleaned and have trash removed on the frequency described in the attached spreadsheet. This shall include:
 - Clean sidewalk and flower beds for litter and remove any item cigarette butt sized or larger



- Remove and dispose of all weeds growing in the service area
- Empty all HBA owned trashcans and ash cans in area and wipe down as needed
- Empty all HBA owned ashtrays in area indicated above and wipe down as needed
- Broom sweep gutters for cigarette butts and leafs along sidewalks and major corners, bus stops, and outside nightclubs
- Remove posters and stickers from light poles and trees up to 8' high

These functions will occur in Zone One on Monday, Tuesday, Thursday, Friday and Saturday and in Zone Two on Monday and Friday as described on the attached matrix. Please complete the attached matrix to illustrate the cost to provide the above services to each block face on this frequency.

Pressure washing

- All streets shall be pressure washed on the frequency described in the attached spreadsheet. This shall include removing gum, soda spillage, trash can debris and other blemishes not removed in the sidewalk cleaning described above
- All HBA owned trash cans and containers shall be pressure washed and sanitized with that same frequency.

These functions will occur in Zone One on Monday, Tuesday, Thursday, Friday and Saturday and in Zone Two on Monday and Friday as described on the attached matrix. Please complete the attached matrix to illustrate the cost to provide the above services to each block face on this frequency.

Your quote must be received by mail, email or fax by 5pm on April 30, 2015

Additional information:

- Direct service providers only. Third party contracts will not be considered.
- Please provide any further information concerning this project, including suggestions for how to better complete the project, as an attachment to this document. You may provide any relevant materials about your company that should also be included as an attachment to this RFQ.
- All contractors hired by the HBA must conform with state and local laws; City of San Diego insurance, workers compensation and equal employment provisions; and shall indemnify the City of San Diego and the HBA.
- All contractors will provide their own materials and labor, and shall be a registered company within the City of San Diego.

Please forward any questions concerning this RFQ to Benjamin Nicholls at (619) 299-3330 or benjamin@hillcrestbia.org.