

**LETTER OF AGENCY  
(Trespass Arrest Authorization)  
San Diego Police Department**



Police Division

Western

Start Date

Expiration Date

Business Name

Office Use Only

File ID Number

Last Name

First Name

M.I.

I am the (Select one)

Owner

Owner's Agent

Person in lawful possession of the property

Business/Property Located at:

Address (Street)

City/State

Zip Code

Home Phone

Business Phone

FAX Number

Parcel No.  
San Diego River Bed  
Properties Only

Recently I have experienced problems at my property (Select all that apply)

Urinating  Defecation  Littering  Drinking  Illegal lodging  Other

This activity affects me in the following way:

**It disrupts my business and scares away my customers.**

The property is (Select one):

Apartment

Business

Private Home

Vacant Lot

On-Site Contact

Address

Phone

I authorize the San Diego Police Department (SDPD) to act as my agent for the purposes of enforcing all laws against any person found on the property without my consent or without lawful purpose.

I certify that the property listed above is (Select applicable sections):

Closed to the public

Closed to the public, and posted as NO TRESPASSING (602 P.C.)

Open to the public, between the hours of and

I authorize the SDPD to ask unauthorized persons to leave the property. If they refuse to do so, or return thereafter, I authorize the SDPD to act as my agent for the purposes of enforcing any law violations on the property. My agent or I will cooperate in the prosecution of persons for these offenses. I understand this letter is valid for a maximum period of TWELVE MONTHS and it is my responsibility to renew the letter at that time if the need exists.

Emergency Contact,  
Not Owner or  
Owner's Agent

Home Phone

Cell Phone

Pager

Other Phone

Signature/Print

Date